



## CHIEF ACCOUNTANT (FMG/PA2)

The **North East Regional Health Authority**, a statutory body under the Ministry of Health, with responsibility for the management and delivery of public health services within the parishes of St. Ann, St. Mary, and Portland, is seeking a **strong, dynamic, and forward thinking** individual to fill the position of **Chief Accountant** at its Regional Office in Ocho Rios.

**Reporting to the Director of Finance, the successful candidate must possess:**

- ACCA certification or equivalent
- Minimum of five (5) years experience in general financial and management accounting.
- Experience in the preparation of monthly and annual financial statements.
- Knowledge of Government Accounting and the Financial Administration & Audit Act.
- Knowledge of accountancy and internal control procedures.
- Effective oral and written communication skills.
- Ability to analyze and interpret financial and accounting reports.
- Good management and interpersonal skills.
- Proven skills in Inventory Management, management of fixed assets and accounts payables.

**Key responsibilities will include:**

- Ensuring the production of accurate and timely financial information.
- Ensuring compliance with the Authority's financial policies and procedures
- Monitoring financial activities of health facilities.
- Managing the operation of the Accounting Department.
- Coordinating the preparation of the Authority's Annual Budget.
- Maintaining and/or improving on internal control systems and procedures.
- Managing the Electronic Payroll Systems.

Applications along with detailed resume' should be sent no later than **Tuesday, May 15, 2012 to:**

**The Director, HRM & IR  
NERHA  
34-38 Ocean Village Shopping Centre  
Ocho Rios  
St. Ann**

**E-mail: [jobs@nerha.gov.jm](mailto:jobs@nerha.gov.jm)**

**Fax: 795 – 2747**

**We thank all applicants who apply, however only shortlisted applicants will be acknowledged.**