

NORTH-EAST REGIONAL HEALTH AUTHORITY

GROUNDSMAN (LMO/TS 1)

The North-East Regional Health Authority, a statutory body under the Ministry of Health and Wellness, with responsibility for the management and delivery of Public Health Services within the parishes of St. Ann, St. Mary, and Portland invites applications from suitable qualified persons to fill the position of **Groundsman** at the **Portland Health Department**.

The ideal candidate must meet the following minimum qualifications:

- Primary School Level of education.
- A minimum of six (6) months in a similar capacity.

REQUIRED SKILLS AND SPECIALISED TECHNIQUES

- Good and effective working relations exist with other staff members.
- Willingness and hardworking.
- Work performed to the highest possible standard.
- Pleasant and even-tempered.
- Ability to safely operate trimmers, mowers and other equipment used in maintaining the grounds.
- Good communication skills.
- Knowledge of horticulture/agriculture.

KEY RESPONSIBILITIES WILL INCLUDE:

- Establishing and maintaining attractive, healthy lawns, gardens and grounds.
- Mowing, edging, trimming, fertilizing/mulching on a regular basis.
- Recognizing the need for new vegetation, transplanting and watering plants.
- Attending to the proper upkeep of the parking area, fences and borders.
- Ensuring that all tools are kept clean and functional.
- Safely storing tools in the area provided when not in use.
- Removing garbage from collection receptacles and deposit in house provided for removal by garbage collectors. Note well, infectious waste safely stored for incinerator.
- Performing high dusting as required by supervisor or designate.
- Keeping windows clean.
- Regularly cleaning outside drains and grease traps.
- Performing any other duties as required by the Maintenance Supervisor.

REMUNERATION PACKAGE PER ANNUM:

Salary Scale: \$ 857,012 – 1,152,632 per annum

Applications along with detailed resume should be sent no later than **Friday, 2023 December 15** to:

**The Director,
Human Resource Management & Development
North-East Regional Health Authority
34-38 Ocean Village Shopping Centre, Ocho Rios
St. Ann**

E-mail: jobs@nerha.gov.jm or Fax: (876) 795-2747

**WE THANK ALL APPLICANTS FOR RESPONDING, HOWEVER, ONLY SHORT LISTED
APPLICANTS WILL BE ACKNOWLEDGED.**