



NORTH-EAST REGIONAL HEALTH AUTHORITY PUBLIC HEALTH INSPECTOR 3 (HPC/EH 3)

The **North-East Regional Health Authority**, a statutory body under the Ministry of Health & Wellness, with responsibility for the management and delivery of public health services within the parishes of St. Ann, St. Mary, and Portland, is seeking to fill the following position at the **St. Ann Health Department**.

Public Health Inspector 3 (HPC/EH 3 – Level 11) - VACANT
(Salary range \$4,359,501 – \$5,182,077 per annum)

Summary

Reporting to the Deputy Chief Public Health Inspector, the incumbent is responsible for managing the activities within a zone/district, with direct supervision over a cadre of officers operating in a designated geographical location.

Minimum Required Qualification and Experience:

- BSc. Degree in Environmental Health with a Major in Public Health Inspection or equivalent.
- Approved academic or professional qualifications in any of the prescribed specialist areas of Public Health.
- Certification in Management Studies/ Public Administration/Human Resource Management/ Supervisory Management
- Minimum 6 years relevant work experience
- Register with the Council for Professional supplementary to Medicine in Jamaica

Key responsibilities will include but not limited:

- Develop programme plans for the zone/district.
- Manage and coordinate resources for the zone/district (to include human and material
- Monitor programme activities in accordance with compliance standards.
- Manage a database for the zone/district (sanitary status, demographic characteristics and zone profile)
- Maintain an up to date zone/district profile
- Schedule work activities within zone/district
- Supervise Public Health Inspector Interns
- Delegate duties and supervise subordinates
- Conduct audits of inspections.
- Make projections for staffing, plan intervention strategies including high risk population and develop a timetable for deliverables in consultation with PHI Specialist
- Monitor key health indicators and provide feedback to specialists and DCPHI regarding zone status.
- Provide technical advice.
- Manage the enforcement of the Public Health Act and requisite regulations
- Identify, organize and conduct training programs for subordinates.
- Verify and compile inspection reports
- Verify reimbursable and other claims
- Evaluate the performance of supervisees
- Inter-disciplinary collaboration
- Develop Esprit de corps among staff

Applications accompanied by resume should be submitted no later than **Wednesday, 2026 October 21** to:

Director, Human Resource Management & Development
North-East Regional Health Authority,
34-38 Ocean Village Shopping Centre,
Ocho Rios, St. Ann,
E-mail: jobs@nerha.gov.jm

PLEASE INDICATE IN THE SUBJECT LINE OF YOUR E-MAIL THE NAME OF THE POSITION FOR WHICH YOU ARE APPLYING

ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED