



NORTH-EAST REGIONAL HEALTH AUTHORITY

PARISH HEALTH PROMOTION AND EDUCATION OFFICER (HPC/HPE 2)

The **North-East Regional Health Authority**, a statutory body under the Ministry of Health & Wellness with responsibility for the management and delivery of health care and public health services within the parishes of St. Ann, St. Mary and Portland, is seeking **dynamic, proactive and forward-thinking** individuals to fill the position of **Parish Health Promotion and Education Officer (HPC/HPE 2)** at the **St. Mary Health Department**.

Summary:

Reporting to the Medical Officer (Health), the incumbent will be responsible for organizing, coordinating, planning, implementing and evaluating Health Education & Promotion programmes within the parish.

Qualifications & Experience:

- Bachelor of Science Degree in Health Promotion and Education, Education or Social/ Behavioural Science from an accredited institution.
- Training in communication and research methods
- At least two (2) years' experience in any of the fields mentioned above.

Specific Knowledge Required:

- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint, etc.)
- Excellent management and leadership skills
- Proactive work attitude and the ability to work on own initiative.
- Knowledge and experience in programme management.

Responsibilities will include but are not limited to:

- Provide consultation to health and other disciplines at varying levels including international agencies
- Consult with personnel of other agencies and ministries to identify areas for health promotion/ education input and facilitates implementation of intervention programmes.
- Conducting research to guide programme needs and identifying strategies for intervention in partnership with communities
- Promote priority programmes of the Ministry of Health and Health Services with Health Staff and community
- Development of health promotion activities in response to public health emergencies, special programmes and disasters.
- Conduct surveys to determine health education needs and identify factors which impact health behaviour.
- Development and promotion of Health Education/ Health Promotion programmes in collaboration with members of the health team, community leaders, government and non – government organizations.

REMUNERATION PACKAGE PER ANNUM:

Salary Scale: \$3,759,184 - \$4,468,488 per annum

Applications along with detailed resume should be sent no later than **Thursday, 2025 December 24** to:

Director
Human Resource Management & Development
North-East Regional Health Authority
34-38 Ocean Village Shopping Centre, Ocho Rios
St. Ann
E-mail: jobs@nerha.gov.jm or Fax: (876) 795-2747

WE THANK ALL APPLICANTS FOR RESPONDING, HOWEVER, ONLY SHORT-LISTED APPLICANTS WILL BE ACKNOWLEDGED.