



NORTH-EAST REGIONAL HEALTH AUTHORITY

PUBLIC HEALTH INSPECTOR (HPC/EH 3)

The **North-East Regional Health Authority**, a statutory body under the Ministry of Health & Wellness with responsibility for the management and delivery of public health services within the parishes of St. Ann, St. Mary and Portland, is seeking a **dynamic, proactive** and **forward-thinking** individual to fill the position of **Public Health Inspector 3 (HPC/EH 3)** at the **St. Mary Health Department**.

Summary:

Reporting to the Deputy Chief Public Health Inspector, the incumbent is responsible for managing the activities within a zone, with direct supervision over a cadre of officers operating in a designated geographical location.

Qualifications & Experience:

- BSc. Degree in Environmental Health with a Major in Public Health Inspection or equivalent.
- Approved academic or professional qualifications in any of the prescribed specialist areas of Public Health.
- Certification in Management Studies/ Public Administration/Human Resource Management/ Supervisory Management
- Minimum 6 years relevant work experience
- Registration with the Council for Professional supplementary to Medicine in Jamaica

Responsibilities will include but not limited to:

- Develop programme plans for the zone.
- Manage and coordinate resources for the zone (to include human and material)
- Monitor programme activities in accordance with compliance standards.
- Manage a database for the zone (sanitary status, demographic characteristics and zone profile)
- Maintain an up to date Zone profile
- Supervise Public Health Inspector Interns
- Conduct audits of inspections
- Make projections for staffing, plan intervention strategies including high risk population and develop a timetable for deliverables in consultation with PHI Specialist
- Monitor key health indicators and provide feedback to specialists and DCPHI regarding zone status
- Manage the enforcement of the Public Health Act and requisite regulations
- Identify, organize and conduct training programs for subordinates.
- Verify and compile inspection reports
- Verify reimbursable and other claims
- Evaluate the performance of subordinates
- Prepare and submit reports

REMUNERATION PACKAGE PER ANNUM:

Salary Scale: \$4,032,538 – \$4,793,421 per annum

Applications along with detailed resume should be sent no later than **Friday, 2024 March 29** to:

**The Director,
Human Resource Management & Development
North-East Regional Health Authority
34-38 Ocean Village Shopping Centre, Ocho Rios
St. Ann
E-mail: jobs@nerha.gov.jm or Fax: (876) 795-2747**

**WE THANK ALL APPLICANTS FOR RESPONDING, HOWEVER, ONLY SHORTLISTED
APPLICANTS WILL BE ACKNOWLEDGED.**