



NORTH-EAST REGIONAL HEALTH AUTHORITY PUBLIC HEALTH NURSE 3 (HPC/RN 5)

The **North-East Regional Health Authority**, a statutory body under the Ministry of Health & Wellness with responsibility for the management and delivery of public health services within the parishes of St. Ann, St. Mary and Portland, is seeking strong, dynamic, and proactive individuals to fill the position of **Public Health Nurse 3** at the **St. Mary Health Department**.

Reporting to the Medical Officer (Health), the successful candidate will be responsible for the Primary Health Care Nursing Services in St. Mary.

Qualifications and Experience:

- Certificate/Diploma/Bachelor Science Degree in General Nursing from an accredited school
- Certificate in Midwifery
- Diploma/B. Sc. Degree in Public Health Nursing
- Certificate or degree in Nursing Administration/Supervisory Management/Health Services Management
- Master of Public Health/Human Resource Management/Development or other equivalent post graduate degree will be an asset.
- Registration with the Nursing Council as Nurse and Midwife
- Five to Seven (5-7) years clinical practice to proficiency level as a Registered Nurse/ Midwife
- Six (6) years Public Health Nursing Practice
- Three (3) years Public Health Nursing Administration

Required Knowledge, Skills & Competencies:

- Professional nursing theory and practice
- Strong leadership, motivational and administrative skills
- Proactive work attitude, good ethical conduct and human relations skill.
- Nursing, health and related legislation
- Computer literate in Microsoft Office Suite
- Excellent administrative, leadership and communication skills as a middle manager.
- Good clinical and diagnostic/problem-solving skills
- Practical experience of programme planning and management techniques
- Proactive work attitude, and good ethical conduct
- High-quality written, oral, and time management skills.
- Good human/interpersonal relations skills
- Sound analytical skills
- Ability to recognize and evaluate health needs
- Ability to inspire confidence and motivate staff.
- Ability to plan, direct, coordinate and evaluate programmes and the performance of others.
- Ability to plan and coordinate learning experiences.
- Ability to work effectively with related professional and with community agencies

Key Responsibilities will include:

Management and Administration

- Preparation of programme plans to meet Parish, Regional, and National goals.
- Reviewing, evaluating and interpreting health district/programme reports, vital statistics, outputs for health targets and other data in determining effectiveness of strategies implemented.
- Monitoring and evaluating programmes through data collection, collation and analysis.

Technical

- Initiating and coordinating of surveillance and control of communicable disease programmes at the parish level in collaboration with the Medical Officer (Health) and other key stakeholders.
- Liaising with other team members at the health district and regional level in the prevention and containment of disease epidemics of national and international significance.
- Conducting clinical duties and surveillance activities

Human Resource

- Consulting with Regional Nursing Supervisor, Medical Officer (Health), Parish Manager, Personnel and other officers on matters requiring their expertise.
- Evaluating the performance of Public Health Nurse Level II, Midwife Supervisor or District Midwife Level III and reviews the performance of the Public Health Nurse Level I.
- Initiating and or facilitating counselling sessions of staff on issues both work and non-work related.

Education

- Conducting training needs assessment of nursing and midwifery personnel and preparation of parish succession plan.
- Management of the continuing education activities or training to promote the effective performance of team members.
- Facilitating the practicum of students from varying programmes and serves as preceptor.

Research

- Contributing to the body of nursing knowledge by conducting and critically analyzing research geared towards improving evidence-based practice.
- Utilization of programme outputs and other relevant data to guide research agenda.
- Participating in advanced epidemiological investigations.

REMUNERATION PACKAGE PER ANNUM:

Salary Scale: \$6,289,384 - \$7,476,101

Applications along with resume should be submitted no later than **Friday, 2023 December 01 to:**

**The Director,
Human Resource Management & Development
North-East Regional Health Authority
34-38 Ocean Village Shopping Centre, Ocho Rios
St. Ann**

E-mail: jobs@nerha.gov.jm or Fax: (876) 795-2747

**WE THANK ALL APPLICANTS FOR RESPONDING, HOWEVER, ONLY SHORTLISTED APPLICANTS
WILL BE ACKNOWLEDGED.**