

NORTH-EAST REGIONAL HEALTH AUTHORITY ENTERPRISE RISK MANAGEMENT ANALYST (GMG/SEG 3)

The **North-East Regional Health Authority**, a statutory body under the Ministry of Health and Wellness, with responsibility for the management and delivery of public health services within the parishes of St. Ann, St. Mary, and Portland, is seeking to fill the position of **Enterprise Risk Management Analyst, (GMG/SEG 3)**, at the **Regional Office**.

Summary:

Reporting to the **Regional Director**, the incumbent will Identify, evaluate and analyze risks inherent to the operations of the facilities across the region and ensure that facilities maximize compliance with requirements (regulations, legislature, policies, procedures and standards) as well as stakeholders' value.

Qualifications & Experience:

- Bachelor's Degree in Management; Enterprise Risk Management; Health Service Management; Public Administration; Public Sector Management or equivalent.
- Risk Management accreditation or certification.
- Project Management accreditation or certification.
- Working knowledge of health systems and government legislation relating to health service delivery in the public sector;
plus
- Five (5) years' experience at a senior management level in a related area, with extensive exposure to corporate planning, management level in a related area, with extensive exposure to corporate planning, risk management, management information systems and computerized work environment.

Specific Knowledge Required:

- Effective strategic planning skills
- Strong conceptual and visionary skills
- Ability to analyze organization's performance
- Excellent interpersonal skills
- Excellent oral and written communication skills
- Ability to analyze and interpret information for decision-making
- Proficiency in the use of the relevant computer applications
- Strong planning and organizing skills
- Ability to work in teams
- Good knowledge of Public Sector laws, rules and guidelines and of the Ministry's policies and procedures
- Integrity
- Ability to work effectively with others, both internal and external to the region, to deliver acceptable, customer-oriented and high-quality service.
- The ability to maintain effectiveness in a changing environment and the willingness to respond quickly and positively to change, and to assist in leading others through change and help to manage their concerns.
- Possession of self-awareness, self-management, social awareness, and social skills
- Ability to work effectively under pressure.

Key responsibilities will include but are not limited to:

- Provides oversight and direction for management of risks across facilities;
- Partners with Senior Executive Management team to ensure that risks are identified and considered in the development of the Region's Strategic Plan and proactively manage to balance risks and the accomplishment of the mission of the region.
- Coordinates risk management efforts among all functional areas of the region involving Directors, Parish Managers, Chief Executive Officers.
- Implements and enforces policies and procedures of the organization by way of systems approved by the Regional Director that will improve the overall operation and efficiency of the region.
- Conducts research and recommends changes to policies, procedures and systems to enhance the functioning of various units and Departments throughout the region.
- Assists with the preparation of the Region's Annual Returns, Strategic Plan and Operating Budget.
- Examine emerging trends in the health sector (nationally, regionally, internationally) that could impact the region and provide feedback to the Regional Director accordingly.

REMUNERATION PACKAGE PER ANNUM:

Salary Scale (GMG/SEG 3): \$4,594,306 – 6,178,830 per annum along with any other allowance(s) attached to the post.

Applications along with detailed resume should be submitted no later than **Friday, 2023 December 15** to:

**The Director,
Human Resource Management & Development
North-East Regional Health Authority
34-38 Ocean Village Shopping Centre, Ocho Rios
St. Ann**

E-mail: jobs@nerha.gov.jm or Fax: (876) 795-2747

**WE THANK ALL APPLICANTS FOR RESPONDING, HOWEVER, ONLY SHORT-LISTED APPLICANTS WILL
BE ACKNOWLEDGED.**

PREVIOUSLY SHORTLISTED CANDIDATES NEED NOT RE-APPLY