



NORTH-EAST REGIONAL HEALTH AUTHORITY HOSPITAL ATTENDANT (HSC /HS 2)

The **North-East Regional Health Authority**, a statutory body under the Ministry of Health & Wellness, with responsibility for the management and delivery of public health services within the parishes of St. Ann, St. Mary, and Portland, is seeking to fill the following position at the **St. Ann's Bay Regional Hospital**.

Hospital Attendant (HSC/HS 2 – Level 2) - VACANT
(Salary range \$1,149,074 – 1,365,888 per annum)

Summary

Under the general direction of the **Supervisory Hospital Attendant/Hospital Administrator**, the Hospital Attendant ensures clean and safe environment for patients and staff through the infection control policy and procedures

Minimum Required Qualification and Experience:

- Completed school to grade 9 level
- NCTVET certificate in Housekeeping (Level 1 -2)
- **Certificate/Experience in Drapery/Dressmaking**
- A minimum of one (1) year experience in a similar position

Specific Knowledge, Skills & Abilities:

- Ability to work at own initiative
- Ability to express ideas written and verbally
- Knowledge of excellent customer service delivery
- Ability to work as part of a team and to build good interpersonal skills
- Working Knowledge of the organization and operations of the work area

Key responsibilities will include but not limited:

- Manages the movement of clean and soiled linen and drapes.
- Examines laundered items to ensure cleanliness and serviceability.
- Repairs torn articles and sew drapes, split sheets and towels for Operating Theatre.
- Issues linen which are to be exchanged on a clean-for-soil basis only.
- Checks periodically the condition of hospital linen.
- Checks quality and quantity of all incoming textiles to ensure they meet the hospital's specifications and distributes ensuring that they are stamped
- Receives, logs, cuts and distributes uniform material to staff, log must include date and signature of recipients.

Specific Conditions Associated with the Job:

- Must be willing to work extended hours if required
- Physically fit and able to bend, stand and lift

Applications accompanied by resume should be submitted no later than **Friday, 2026 June 05** to:

Director, Human Resource Management & Development
North-East Regional Health Authority,
34-38 Ocean Village Shopping Centre,
Ocho Rios, St. Ann,
E-mail: jobs@nerha.gov.jm

PLEASE INDICATE IN THE SUBJECT LINE OF YOUR E-MAIL THE NAME OF THE POSITION FOR WHICH YOU ARE APPLYING

ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED